



CONTRIBUTION AND LOAN REPAYMENT REMITTANCE FORM

ABA Retirement Funds Program ("Program")
 P.O. Box 990073 • Hartford, CT 06199

Plan Administrator Line: 800.752.6313
 Website: abaretirement.com

The Authorized Plan Representative completes all sections of this form to remit contributions and loan repayments. Please enter contributions (including catch-up contributions) in section 2 and use section 3 is for loan repayments. Mail the original, signed form to the address shown above. For section 2, Contribution Type/Amounts: Enter the contribution dollar amount in the appropriate "Contribution Type" column. Refer to your plan's Adoption Agreement if you are unsure as to which types are allowed under your plan.

1. EMPLOYER INFORMATION

Program Plan Number: _____ Employer Tax ID Number: _____ - _____ IRS Plan Number: _____

Employer Name: _____ Employer's Business Phone Number: (_____) _____ - _____

2. CONTRIBUTION REMITTANCE (USE ADDITIONAL PAGES IF NECESSARY.)

For Firm's Plan Year Ending ____/____/____ For OFF CALENDAR YEAR PLANS only, also please provide payroll date: ____/____/____.

CONTRIBUTION TYPE	A* / B*	N	C	D	F	G	P*	TOTAL	
PARTICIPANT NAME	SOCIAL SECURITY NUMBER (REQUIRED)	401(k) SALARY DEFERRAL** or SIMPLE 401(k) SALARY DEFERRAL**	ROTH 401(k) CONTRIBUTIONS**	QNEC/ QMAC**	EMPLOYER MATCHING	EMPLOYER	POST-TAX EMPLOYEE**	SAFE HARBOR EMPLOYER MATCHING** or EMPLOYER NON-ELECTIVE** or SIMPLE 401(K) CONTRIBUTION PLAN MATCHING	
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	\$ _____	_____	_____	_____	_____	_____	_____	\$ _____

* Based on your plan design.

** These contributions are 100% vested. Please ensure that no negative figures are included.

3. LOAN REPAYMENT REMITTANCE (USE ADDITIONAL PAGES IF NECESSARY.)

Program Plan Number: _____

Employer Name: _____

PARTICIPANT NAME	SOCIAL SECURITY NUMBER	LOAN NUMBER	SCHEDULED PAYMENT AMOUNT	PAY-OFF AMOUNT*
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

OR

**Use this column only if the balance of the loan number indicated is being paid off.*

Loan Repayment Subtotal \$ _____
(Transfer this total to the Remittance Totals, Section 4.)

4. REMITTANCE TOTALS

A Contribution Subtotal: \$ _____
B Loan Repayment Subtotal: \$ _____
C GRAND TOTAL: \$ _____
(A + B = C)

5. DEPOSIT INFORMATION

Please make all checks payable to "ABA Retirement Funds Program" from the employer's business account. Personal checks should not be submitted except for loan payments. **[Applicable Department of Labor Regulations mandate that such contributions be made as of the earliest date on which such contributions can be reasonably segregated from the employer's general assets.]**

The following checks are attached to this Contribution and Loan Repayment Remittance Form (Form 2):

Check # : _____ Check Amount: \$ _____
Check # : _____ Check Amount: \$ _____
Check # : _____ Check Amount: \$ _____
Check # : _____ Check Amount: \$ _____

A Sum of checks from above: \$ _____
B Amount, if any, to be withdrawn from Forfeiture Account (For Employer Contributions Only): \$ _____
C Amount, if any, to be withdrawn from Suspense Account (For Employer Contributions Only): \$ _____
D Amount transmitted by wire: \$ _____
E GRAND DEPOSIT TOTAL: \$ _____
(A + B + C + D = E)

Please Verify:

- Correct Plan Year and/or Calendar Year indicated.
- Correct Contribution Type is indicated.
- Correct Loan Numbers were given.
- Six-digit Program Plan Number provided.
- Correct Scheduled Loan Payment amount is provided.

Please remember to:

- Sign your check
- Date your check
- Make your check payable to "ABA Retirement Funds Program"
- Ensure written and numeric amounts agree.

This GRAND DEPOSIT TOTAL must equal GRAND TOTAL from section 5 above.

6. SIGNATURE

I understand that failure to provide the Program with a properly completed form and related remittances may result in a processing delay.

SIGNATURE OF AUTHORIZED PLAN REPRESENTATIVE ON BEHALF OF THE EMPLOYER

DATE